This is a sample of the table from my book. It should be in excel, but I don’t know how to use it good yet.

Job Evaluation Form

 Job \_Bookstore Manager

 Check one Administrative

 Technical

Compensable Degree x Weight = Total

 Factors

Skill(40%) 1 2 3 4 5

 Mental x 20% 80

 Experience x 20% 60

Effort (30%)

 Physical x 15% 30

 Mental x 15% 60

Responsibility

 Efforts of Error x 10% 40

 Inventiveness/ x 10% 30

 Innovation

Working

Conditions(10%)

 Environment x 5% 5

 Hazards x 5% 5

 310