

Kudler Fine Foods

Job Description

Director of Store Operations

Manage the operations of three stores, including inventory, purchasing and logistics. Responsible for store safety, facility maintenance, security, and compliance with state and federal regulations.

Essential Duties

1. Supervise the Manager of Purchasing and Inventory Manager.
2. Serve as consultant to management on operational matters for store operations.
3. Develop budgets, staffing levels, store design, product mix, and pricing structures in consultation with other management.
4. Manage outside contracts for store maintenance and custodial support.
5. Develop purchasing and inventory policies and procedures to ensure customer satisfaction and fiscal responsibility.
6. Develop and maintain contractual agreements with vendors to ensure compliance with purchasing policies and procedures.
7. Review store performance on a regular basis. Assess information to identify potential issues and develop plans for resolving those issues.

Required Qualifications and Experience

The director of store operations should have a strong retail and operations background, as well as knowledge of the grocery industry.