**Gender Speech Communities Memo**

Assignment Explanation:

* Student writes a 1.5 page memo. Note: memo should not surpass 2 pages.  
  *Visit the Useful COMM Docs folder if you need a refresher on how to write a professional memo*
* Memo includes an introduction, discusses gender speech communities (pp. 109-112), and a conclusion
* Student explains the three concepts explained in the Gender Speech Communities section —> socialization into gender speech communities, gendered communication in practice, and misunderstandings between gender communities
  + Be sure to provide examples of how gender speech communities play out in real life. Do NOT use examples from the textbook (think for yourself).

**Gender Speech Communities** **Rubric Student Name:**

Memo is clearly structured /5  
 Correct headings, spacing, etc.  
 Memo topic is introduced in 1st paragraph and reviewed in last para.  
 Memo is concluded (summary sentence and “signature”)  
  
Memo content addresses gender speech communities /10  
 Student explains gender speech communities + the socialization, practice, and misunderstandings of gender speech communities  
 Student shares real-life examples of all three concepts  
 Content is clear, concise, professional, and on-topic  
 Ideas are frontloaded (first sentence of each paragraph)  
  
Memo meets length expectations /3  
  
Other feedback:

**Total Points Earned: /17**